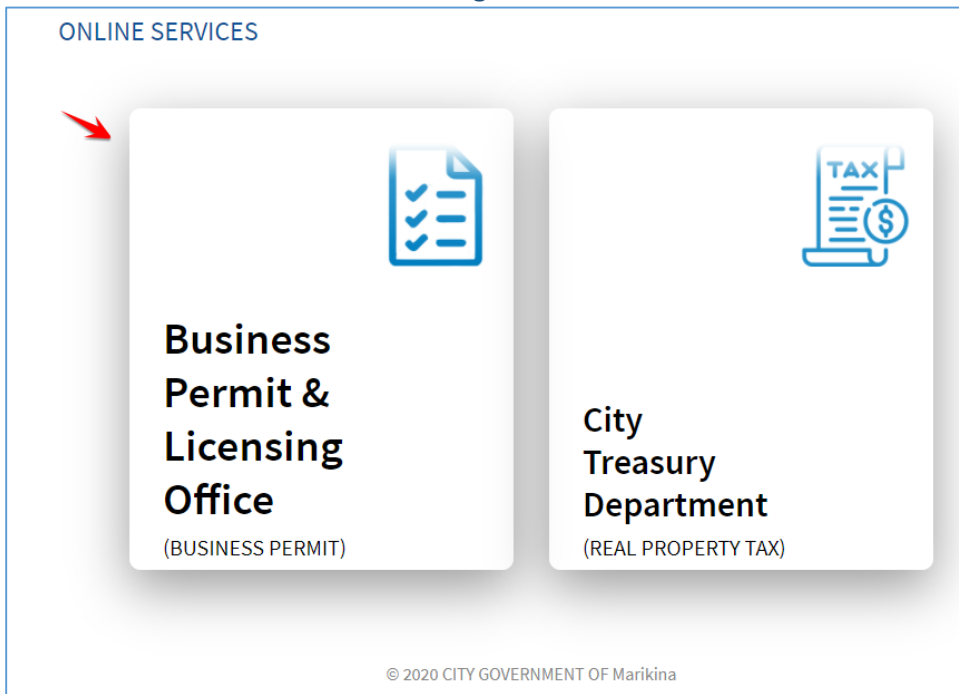
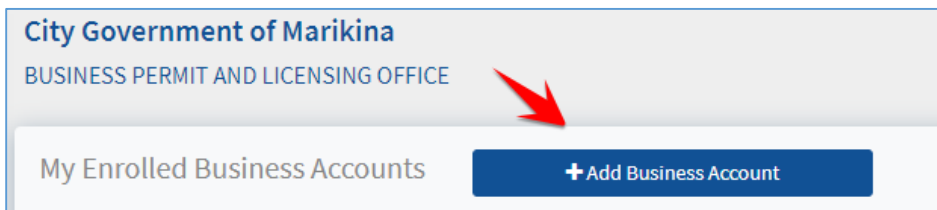


How to register a Business?

1. Click on the **Business Permit & Licensing Office**



2. Click **Add Business Account**



3. Type the Business Account Number.

+ ENROLL BUSINESS ACCOUNT ×

Business Information

Business Account Number

08000425

MY DOCTOR MATERNITY & MEDICAL CLINIC

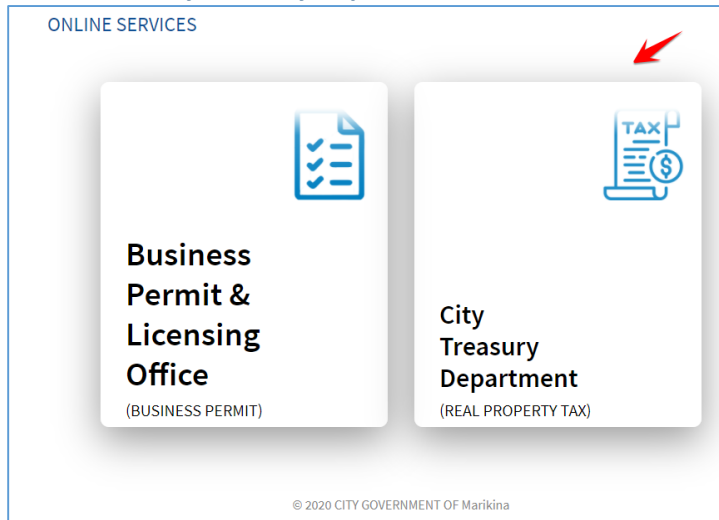
SAVE CLOSE

A screenshot of a modal window titled "+ ENROLL BUSINESS ACCOUNT". It contains a "Business Information" section with a "Business Account Number" label and a text input field containing "08000425". A red arrow points to the input field. Below the input field, the business name "MY DOCTOR MATERNITY & MEDICAL CLINIC" is displayed. At the bottom of the modal, there are two buttons: "SAVE" and "CLOSE".

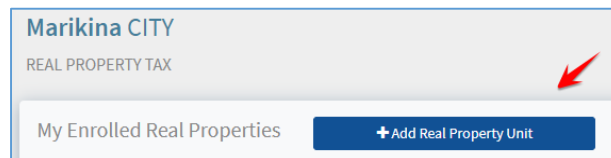
4. Click Save.

How to register a Real Property?

1. Click on the **City Treasury Department**



2. Click **Add Real Property Unit**



3. Select from the option:

By PIN

The dialog box is titled "+ ENROLL REAL PROPERTY UNIT". It asks the user to "Please select:" between "By Tax Declaration Number" and "By PIN". The "By PIN" option is selected. Below this, there are four input fields for the PIN: "Barangay Code" (011), "Section No." (001), "Lot No." (001), and "Improvement No." (1001). At the bottom right, there are "SAVE" and "CANCEL" buttons.

Or By Tax Declaration Number

The dialog box is titled "+ ENROLL REAL PROPERTY UNIT". It asks the user to "Please select:" between "By Tax Declaration Number" and "By PIN". The "By Tax Declaration Number" option is selected. Below this, there is a "Tax Declaration Number" field containing the characters "E 0 1 1 0 2 3 9 2 6". Blue arrows point from these characters to labels below: "Revision Code" (E), "Barangay Code" (011), and "ARP Number" (023926). At the bottom right, there are "SAVE" and "CANCEL" buttons.

4. Click **Save**.